## AGENDA CREST UNIFIED SCHOOL DISTRICT #479

Regular Board Meeting, Monday, August 9<sup>th</sup>, 2021, 7:00 P.M. at the Crest Board Office, Colony, Kansas

#### A. Call To Order

- B. Additions to Agenda
  - 1.
  - 2.
  - 3.
- C. Consent Agenda
  - 1. Approval of Minutes of July 12th, 2021
  - 2. Approval of Bills
- D. Information Items
  - 1. ANW Special Education Minutes
  - 2. Superintendent/Principal Report
- E. Items of Business
  - 1. Building Improvements
  - 2. ESSER III Reopening Plan/Public Comment
  - 3. At-Risk Software iReady
  - 4. Greenbush Virtual MOU
  - 5. Personnel Executive Session
  - 6. Classified and Administrative Salaries
  - 7. Ratify 2021-2022 Negotiated Agreement
- F. Adjournment Next meeting Monday, September 13th, 2021 7:00 P.M.

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## MAPP2 PAYMENT JOURNAL

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PURCHASE SACCT DATE DATE ORDER NO PAID CANCEL	CHECK VENDOR	ORDER AMOUNT	AMOUNT PAY INVOICE PAID ST CT	DESCRIPTION
000937-01 00520 072021	R 34726 0150 AMERICAN HERITAGE	.00	43.41 VF C	CANCER - AMERICAN
	Vendor Total	.00	 43.41	
000934-01 00514 072021	R 34727 0154 BAYBRIDGE ADMINISTRATORS	.00	14.74 VF C	VISION (PLAN 125)
000935-01 00515 072021		.00	28,16 VF C	SALARY PROTECTION
000936-01 00519 072021	R 34727 0154 BAYBRIDGE ADMINISTRATORS	.00	30.94 VF C	CANCER
	Vendor Total	.00	73.84	
000933-01 00513 072021	R 34728 0159 BAYBRIDGE ADMINISTRATORS	.00	400.00 VF C	TSA SEC BENEFIT L
	Vendor Total	.00	400.00	·
000931-01 00511 072021	R 34729 0153 BLUE CROSS BLUE SHIELD	.00	4775.62 VF C	BCBS INS (PLAN 12
000932-01 00512 072021	R 34729 0153 BLUE CROSS BLUE SHIELD	.00	201.60 VF C	BCBS DENTAL (PLA)
•	Vendor Total	.00	4977.22	
000926-01 00501 072021	R 34730 0193 INTERNAL REVENUE SERVICE	.00	1935.06 VF C	FEDERAL WITHHOLD:
000928-01 00503 072021	R 34730 0193 INTERNAL REVENUE SERVICE	.00	2383.16 VF C	SOCIAL SECURITY (
000929-01 00504 072021	R 34730 0193 INTERNAL REVENUE SERVICE	.00	2383.16 VF C	SOCIAL SECURITY (
	Vendor Total	.00	6701.38	
000927-01 00502 072021	R 34731 0151 KANSAS DEPT OF REVENUE		938.85 VF C	STATE WITHHOLDING
	Vendor Total	.00	938.85	
000930-01 00505 072021 072021		.00	2008.00 VF C	KPERS DEDUCTION
	Vendor Total	.00	2008.00	
014384-01 04001 072021	0 34733 1448 CARDMEMBER SERVICE	12.99	12.99 PF C 071021	AMAZON PRIME FEE
014384-02 04001 072021	O 34733 1448 CARDMEMBER SERVICE	61.92	61.92 PF C 071021	FCCLA NATL CONV F
014384-03 04010 072021	O 34733 1448 CARDMEMBER SERVICE	1332.10	1332.10 PF C 071021	FCCLA NATL CONV 1
014384-04 04001 072021	0 34733 1448 CARDMEMBER SERVICE	119.93	119.93 PF C 071021	MAINT SUPPLIES
	Vendor Total	1526.94	1526.94	
014385-01 04001 072021	R 34734 0290 MFA	147.53	147.53 PF C 063021	BUS FUEL
014385-02 04004 072021	R 34734 0290 MFA	112.15	112.15 PF C 063021	ORIVERS ED FUEL
014385-03 04001 072021	R 34734 0290 MFA	217.71	217.71 PF C 063021	TRUCK/VAN/MOWER {
	Vendor Total	477.39	477.39	
014383-01 04001 072021	R 34735 2877 TOUCHTONE COMMUNICATIONS	10.00	10.00 PF C 1319039	ADMIN LONG DIST {

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014383-02 04001 072021		110.00	75.00 PP C 1319039	SCHOOL ADM LONG (
	Yendor Total	120.00	85.00	
000938-01 11850 072021	0 34736 1448 CARDMEMBER SERVICE	.00	33.87 VF C 071021	VAN FUEL
000938-02 11850 072021	O 34736 1448 CARDMEMBER SERVICE	.00	36.06 VF C 071021	VAN FUEL
000938-03 11850 072021	0 34736 1448 CARDMEMBER SERVICE	.00	45.98 VF C 071021	van fuel
	Vendor Total	.00	115.91	
000939-01 11840 072021	R 34737 0279 EVERGY	.00	31.46 VF C 071421	ELECTRIC
	 Vendor Total	.00	31.46	
000940-01 11640 072021	R 34738 1654 U S CELLULAR	.00	209.40 VF C 0448825486	SCHOOL ADMIN PHO
	Vendor Total	.00	 209 . 40	
000941-01 00505 072021	R 34739 0157 KPERS	.00	2006.61 VF C	KPERS DEDUCTION
	 Vendor Total	.00	2006.61	
000942-01 11810 072621	0 34740 1044 CAPITAL ONE	.00	22.72 VF C 071921	MAINT SUPPLIES
000942-02 11810 072621	0 34740 1044 CAPITAL ONE		90.54 VF C 071921	PAINT SUPPLIES
000942-03 49741 072621	0 34740 1044 CAPITAL ONE		117.29 VF C 071921	
000942-04 11560 072621	0 34740 1044 CAPITAL ONE		10.16 VF C 071921	80ARD MEETING SUF
	Vendor Total	.00	240.71	
014394-01 11270 080921	0 34741 1983 CDWG	.00	740.00 VF C H070911	HS INSTRUC EQUIP
014402-01 37540 080921	0 34741 1983 CDWG	.00	1815.12 VF C H289419	GRANT LAPTOPS
	Vendor Total	.00	2555.12	
000946-01 11780 080921	O 34742 1628 CINTAS FIRE PROTECTION	.00	1241.97 VF C 0F58650236	FIRE EXT. INSTPE
	 Vendor Total	.00	1241.97	
000943-01 11750 080921	0 34743 0219 CITY OF COLONY	.00	54.00 VF C 072321	WATER
000944-01 11750 080921	0 34743 0219 CITY OF COLONY		93.00 VF C 072321	WATER
000945-01 11750 080921	0 34743 0219 CITY OF COLONY	.00	871.50 VF C 072321	WATER
	 Vendor Total	.00	1018.50	
000959-01 11270 080921	O 34744 1658 DIGITAL CONNECTIONS INC	.00	1188.61 VF C 54651	HS INSTR EQUIP CO
	O 34744 1658 DIGITAL CONNECTIONS INC	.00	2413.24 VF C 54651	K-8 INSTR EQUIP (
	Vendor Total	.00	3601.85	

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ORDER NO PAID ( 014401-03 22510 080921	CANCEL NO. NO. NAME 0 34754 0957 RAMSEY SOLUTIONS	AMOUNT .00	PAID ST CT 400.00 VF C INV184694	PROF DEV-RAMSEY
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	Vendor Total	.00	3773.73	
000953-01 11780 080921	O 34755 0369 STOUT ELECTRIC	.00	889.40 VF C 071521	CLASSROOM ELECTR:
000954-01 11780 080921	O 34755 O369 STOUT ELECTRIC	.00	1361.00 VF C 072121	CLASSROOM ELECTR:
000955-01 11780 080921	O 34755 0369 STOUT ELECTRIC	.00	1917.26 VF C 072221	CLASSROOM ELECTR:
000956-01 11780 080921	O 34755 O369 STOUT ELECTRIC	.00	259.02 VF C 072621	CLASSROOM TV ELEC
000957-01 11780 080921	O 34755 O369 STOUT ELECTRIC	.00	311.00 VF C 080221	FREEZER & A/C SEF
	Vendor Total	.00	4737.68	
000964-01 11580 080921	O 34756 O326 U S POSTAL SERVICE	.00	212.00 VF C 080221	FEE PO BOX 305
	Vendor Total	.00	212.00	
000968-01 11530 080921	0 34757 0226 CRAWKAN	nn	85.19 VF C 080121	80ARD OFFICE PHON
000968-02 11640 080921	0 34757 0226 CRAWKAN		220.21 VF C 080121	SCHOOL ADMIN PHON
000968-03 11200 080921	0 34757 0226 CRAWKAN	.00	3281.01 VF C 080121	INTERNET/PHONE
	Vendor Total	.00	3586.41	
000966-01 11780 080921	O 34758 O369 STOUT ELECTRIC	.00	1312,56 VF C 080321	SERVICE A/C BLDG-
000967-01 11780 080921	0 34758 0369 STOUT ELECTRIC	.00	261.00 VF C 080321	SERVICE A/C BLDG
	Vendor Total	.00	1573.56	
· ·	Journal Total	2124.33	50716.55	

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#### MAPP2 AUTOMATIC PAYROLL JOURNAL USD479 CREST

ALL EMPLOYEES

GROUP # 071 LOCATION ALL

FND SACT	BASE	EXTRA	TOTAL
001 11000	.00	186.00	
001 11020	.00	485.75	
001 11460	3791,66		
001 11470	7649.92	3427.72	
001 11590	3791.67		
	7051.06		
001 11890	.00	66.80	
FUND TOT	22284.31	6576.99	28861.30
904 18500		1750.00	
FUND TOT	.00	1750.00	1750.00
005 21010	.00	2185.69	
FUND TOT	.00	2185.69	2185.69
013 30510	63.28	.00	
FIND TOT	63.28	.00	63.28
032 49500		2633.50	
032 49600		239.63	
032 49900		420.00	
FUND TOT	.00	3293.13	3293.13
TOTAL PAY	22347.59	13805.81	36153.40

Prepared For: Shane Walter Crest Unified School Dist 479 603 E Broad Colony, Colony, KS 66015

7/28/2021

Dear Shane Walter,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Quote ID: 246459.5 Valid through: 12/31/2021

Product	List Price	Net Price
i-Ready	\$4,680.00	\$4,680.00
Professional Development	\$4,500.00	\$3,500.00
i-Ready Partners Services	\$1,500.00	\$0.00
	List Total:	\$10,680.00
	Savings:	\$2,500.00
	Shipping/Tax/Other:	\$0.00
	Total:	\$8,180.00

Thank you again for your interest in Curriculum Associates.

Sincerely

Delinda Welton (785) 550-3435 dwelton@cainc.com

Please submit this quote with your purchase order

Quote ID: 246459.5

Date: 7/28/2021 Valid through: 12/31/2021

Prepared For: Shane Walter Crest Unified School Dist 479 603 E Broad Colony, Colony, KS 66015 swalter@usd479.org

Your Representative: Delinda Welton (785) 550-3435 dwelton@cainc.com

Crest School 603 E Broad St, Colony, KS 66015						
Total Building Enrollment: 120, Grade Range: PK - 12						
Product Name	Grade	ltem #	Qty	List Price	Net Price	Total
Online Educator Learning Platform Site License Including Educator Prep Series (Complements Onsite and Virtual Professional Development)	Multiple	28024.0	1	\$500.00	\$0.00	\$0.00
Professional Development i-Ready Assessment and Personalized Instruction Getting Started with i-Ready Webinar (Teacher Year 1)	Multiple	14431.0	1	\$500.00	\$500,00	\$500.00
Professional Development i-Ready Assessment and Personalized Instruction New User - Using Data to Plan Instruction Session (up to 6 hrs)	Multiple	14434.0	1	\$2,000.00	\$1,500.00	\$1,500.00
Professional Development i-Ready Assessment and Personalized Instruction New User Package - Getting Started Webinar, Leadership Best Practices I Webinar, and Checking in Webinar (Year 1 Minimum)	Multiple	30062.0	1	\$1,500.00	\$1,500.00	\$1,500.00
i-Ready Assessment Math Per Student License 1 Year	Multiple	13086.0	120	\$6.00	\$6:00	\$720.00
i-Ready Math Instruction Add On Per Student License 1 Year	Multiple	13178.0	105	\$24.00	\$24.00	\$2,520.00
i-Ready Partners Implementation Support- Provisioning, Tech Support, Hosting, Data Management, Implementation Planning, Data Reviews, and Check ins (1 Year)	Multiple	27939.0	1	\$1,500.00	\$0.00	\$0.00
i-Ready Assessment Reading Per Student License 1 Year	Multiple	13088.0	120	\$6.00	\$6.00	\$720.00
i-Ready Reading Instruction Add On Per Student License 1 Year	Multiple	13171.0	30	\$24.00	\$24.00	\$720.00
					Subtotal:	\$8,180.00
					Shipping:	\$0.00
					Tax	\$0.00
			"	Sch	ool Subtotal:	\$8,180.00

Total		
	e de la companya de l	\$10,680.00
	Savings:	\$2,500.00
	Merchandise Total:	\$8,180.00
	Voucher/Credit:	\$0.00
ou a muzici di considerationi Guardini resperatione di consi	Estimated Tax.	\$0.00
	Estimated Shipping:	\$0.00
	Total:	\$8,180.00

#### **Special Notes**

Current tax exempt form req'd to honor tax exemption; please submit with PO+quote to avoid processing delays.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Please submit this quote with your purchase order

**Y**1

#### Information on Professional Development Sessions and COVID-19

Protecting the health and safety of the educators we serve and their students, as well as the health and safety of our employees, is of paramount importance to Curriculum Associates. While it is our preference to deliver PD sessions in person, circumstances related to COVID-19 may require us to provide sessions virtually instead. Curriculum Associates' policy is to only provide PD sessions in person where one of our employees can reach the session site by car and where adequate safety measures are in place to protect the health of our session leaders and participants. Curriculum Associates reserves the right to switch any session from in-person to virtual if we cannot reach a session site by car, if adequate safety measures cannot be put in place, or if Curriculum Associates determines that it would otherwise put it employees at risk to provide an in-person session.

If your school or district will not permit visitors at the time of a scheduled session, Curriculum Associates would be happy to provide an equivalent live, virtual session via videoconference. Similarly, Curriculum Associates will comply with your school or district's health and safety requirements regarding on-site visitors if we are given adequate advance notice. Our PD Operations team will work with school or district personnel to hold sessions in a manner that protects the safety of educators and your school community as well as Curriculum Associates employees.

We are pleased to be able to serve you in these challenging times and look forward to providing productive learning sessions to your staff. Any questions regarding scheduling in-person or virtual training sessions should be directed to pdoperations@cainc.com.

#### Placing an Order

Email: orders@cainc.com | Fax: 1-800-366-1158

Mail:

ATTN: CUSTOMER SERVICE DEPT.

Curriculum Associates LLC

153 Rangeway Rd

North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's customer service department (1-800-225-0248) and reference quote number for questions.

Please attach quote to all signed purchase orders.

#### Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Freight Amount
\$74.99 or less	Max charge of \$12.75
\$75.00 to \$999.99	12% of order
\$1,000 to \$4,999.99	10% of order

Order Amount	Freight Amount
\$5,000.00 to \$99,999.99	8% of order
\$100,000 and more	6% of order

Please contact your local CA representative or customer service (1-800-225-0248) for expedited shipping rates. The weight limit for an expedited order is 500lbs.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

#### Payment Terms

Payment terms are as follows:

- · With credit approval: Net 30 days
- Without credit approval: payment in full at time of order
- Accounts must be current before subsequent shipments are made

To ensure payment processing is timely and environmentally conscious, CA encourages ACH or wire payments. CA's bank remittance information is:

- Account Number: 4418064408 | Account Name: Curriculum Associates, LLC
- Bank Name: Wells Fargo Bank San Francisco, CA
- ABA Routing: 121000248
- SWIFT Code (International Only): WFB!US6S
- Tax ID: 26-3954988

Please send any payment notifications to payments@cainc.com, Credit card payments are only accepted for purchases under \$50,000.

#### Invoice Receipt Preference

CA is pleased to offer electronic invoice delivery. Electronic invoice delivery allows CA to deliver your invoice in a timely and environmentally friendly manner. To request electronic invoice delivery please contact the CA Accounts Receivable team at invoices@cainc.com or by fax (1-800-366-1158). Please reference your quote number, provide a valid email address where the invoice should be directed, and indicate you would like to opt into electronic invoice delivery.

#### i-Ready®

Customer's use of i-Ready® shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support.

#### Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service within 12 months of purchase. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the CA website. i-Ready®, Toolbox®, and BRIGANCE® Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready or Toolbox licenses®, materials that have been used and/or are not in "saleable condition," and individual components of kits or sets including but not limited to BRIGANCE® Kits, Ready® student and teacher sets, and Ready Classroom® student and teacher sets. For more informátion about the return policy, please visit CurriculumAssociates.com/support/shipping-and-returns.

#### **UNOFFICIAL MINUTES**

# ANW Special Education Cooperative Interlocal #603 Humboldt, Kansas July 14, 2021

The regular monthly meeting of the Board of Directors of ANW Special Education Cooperative was called to order by President Wes Smith at 6:00 p.m. at the ANW Boardroom. Present were Wes Smith #366, Doug Dunlap #257, Brad LaRue #413, Tony Works #258, Mark Spillman #256, Dawn Wilson #101, Travis Church #479 and Rita Drybread #387.

Administration present: Director Doug Tressler, Assistant Director Sheila Coronado and via zoom: Korenne Wolken, Anne Brewer, Harry Heppler and Lynette Brungardt. Others present: Susan Harris (via zoom) and Board Clerk Kristi Houston.

Motion was made by Doug Dunlap, seconded by Brad LaRue to approve the agenda. Motion carried 8 - 0.

Motion was made by Doug Dunlap, seconded by Brad LaRue to approve the consent agenda. Motion carried 8 - 0.

Association Report was given by Susan Harris: Negotiations are complete and teachers have ratified the agreement. The Association will do an ice cream social for the new teachers at their training. They will also be a part of the Section 125 sign-up event to recruit new members and make a connection with all teachers.

Public open forum: none.

Correspondence to the Board: none.

Board members report: none.

#### ADMINISTATOR REPORTS:

#### Doug Tressler discussed:

- > There will be increased collaboration and meetings among the 17 Interlocal Directors across the state.
- > Attended the KSDE Budget Workshop at Greenbush. Reviewed ESSER II & III funds and the federal rules.
- > Teaching opening at Atlas and Fairfield Day Schools. Other staff members will cover until positions are filled.
- > ANW Pre-Service is virtual in August for returning professional staff. New staff training will be in-person during the first week of August.

#### Sheila Coronado discussed:

- ➤ Reviewing 40 IEPs before September 15th for compliance review by KSDE.
- Working on PowerPoint presentation for Pre-Service.
- > Attended MIS training on WebKids last week. The goal is to be more digital and less paper. She will meet every other week with the MIS team and update processes.
- > She is the Fairfield Coordinator now and will meet every week with Fairfield staff and focus on the data and why students are being sent to Fairfield.
- On Advisory Committee at PSU to develop a para to teacher program.

#### Lynette Brungardt discussed:

Reviewed what is done at Pre-School screenings including the forms and types of questions that are asked. Also reviewed the process and how information is gathered and distributed.

#### Harry Heppler discussed:

- ➤ Vehicle inspections by KHP are scheduled for August 7<sup>th</sup> at Fairfield. The new Collins buses will be delivered next month.
- We have 131 returning paras. Reviewed methods of advertising for recruiting new paras.

#### Anne Brewer discussed:

➤ Working on Pre-Service videos

- Participating in Facilitator Training for LETRS. Also will be doing a literacy presentation at Colony's Teacher Inservice.
- > Atlas school is being cleaned and painted to be ready for the start of the school year.

#### Korenne Wolken discussed:

- > Reviewed status of ESY and summer school at the various districts.
- > Attended Social/Emotional curriculum training. Working on creating a google classroom for teachers for a more clear cut way to move through the 13 units of the curriculum.

#### ANNUAL RESOLUTIONS

Motion was made by Mark Spillman, seconded by Dawn Wilson to enter Executive Session from 6:53 p.m. to 6:58 p.m. for the purpose of discussing non-elected personnel exception under KOMA in order to protect the privacy interests of the individual(s) to be discussed with the Board of Education and Director Doug Tressler present. Motion carried 8 - 0. Executive Session ended at 6:58 p.m.

Motion was made by Dawn Wilson, seconded by Doug Dunlap to approve the annual resolutions a thru j as presented:

- a. Clerk of the Board Kristi Houston
- b. Deputy Clerk Alicia Sterling
- c. Treasurer Shelley Stuber
- d. Board Attorney Kurt Kluin
- e. Auditor Rodney Burns, CPA, LLC
- f. Bank Depository Landmark Bank
- g. Purchasing Agent Director, Doug Tressler and/or Designee
- h. Receiver of Federal Funds Director, Doug Tressler
- i. Title IX Coordinator Sheila Coronado
- Meeting Date, Time and Location: 2<sup>nd</sup> Wednesday of each month, 6:00 p.m. at 710 Bridge, Humboldt, KS.

Motion carried 7 – 1 with Mark Spillman dissenting.

Motion was made by Mark Spillman, seconded by Brad LaRue to approve the Waiver of G.A.A.P. (Generally Accepted Accounting Principles). Motion carried 8 – 0.

#### UNFINISHED BUSINESS - none

#### **NEW BUSINESS**

- a. Adopt Amendment. The amendment to the Interlocal Agreement has been approved by 2/3 of the districts. After consultation with KSDE council, we will send copy of the signed amendments to KSDE. They require a signature from the Board President and Board Clerk from each district. A page for the districts who did not approve the amendment may also be attached. ANW will consult our attorney with MVP Law Firm as well.
- b. Adopt ANW Budget. The 2021-22 budget was presented to the board and questions were answered. Motion was made by Mark Spillman, seconded by Dawn Wilson to approve the budget as presented. Motion carried 8-0.
- c. Adopt Negotiated Agreement. The teachers have ratified the agreement. Motion was made by Mark Spillman, seconded by Brad LaRue to adopt the Negotiated Agreement as presented. Motion carried 8-0.

President Wes Smith declared a 5 minute break from 7:25 p.m. to 7:30 p.m.

#### **EXECUTIVE SESSION - NEGOTIATIONS**

Motion was made by Wes Smith, seconded by Brad LaRue to enter Executive Session from 7:30 p.m. to 7:40 p.m. for the purpose of negotiations pursuant to employee-employer negotiations exception under KOMA with the Board of Education, Director Doug Tressler and Sheila Coronado present. Motion carried 8 - 0. Executive Session ended at 7:40 p.m.

Motion was made by Brad LaRue, seconded by Mark Spillman to approve raising paraprofessionals base pay to \$10.00/hour. Motion carried 8-0.

Motion was made by Brad LaRue, seconded by Dawn Wilson to authorize the Director to adjust Central Office employees and Administration with commiserate raises. Motion carried 8-0.

Motion was made by Mark Spillman, seconded by Dawn Wilson to authorize the Director to use ARP funds for supplemental contracts. Motion carried 8 – 0.

Motion was made by Doug Dunlap, seconded by Mark Spillman to approve the Licensed and Classified Personnel reports as presented. Motion carried 8-0.

Motion was made by Doug Dunlap, seconded by Brad LaRue to adjourn the meeting. Motion carried 8-0. Meeting adjourned at 7:45 p.m.

Wes Smith, ANW Board President	Date
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Kristi Houston, ANW Board Clerk	Date